

Thomas Memorial Library Board of Trustees
Minutes of Meeting: Tuesday, August 21, 2012 at 6:30 pm

In Attendance:

RuthAnne Haley, *Chair*
Ken Piper, *Secretary*
Blaine Grimes, Molly MacAuslan, Judith McManamy,
and Julia Bassett Schwerin, *Trustees*
Jay Scherma, *Library Director*
Michael McGovern, *Town Manager*
Jessica Sullivan, *Town Councilor*

Absent:

Lee Rutty, *Trustee*

Agenda:

- 1. Call to Order:** 6:36 PM **RuthAnne**
- 2. Discussion with Town Manager**
 - A discussion regarding the Library project was held. This included a historical summary of the project, the estimated costs per SQF, and how efforts are being made to keep costs down.
- 3. Discussion with Councilor Sullivan**
 - A new PAC has been formed by various citizens. It is named Committee for the new TML. They are working on an email campaign, will hand out brochures and flyers, and create inserts for the Cape Courier. They are working with an artist to come up with a graphic representation of what the new building will mean, as well as considering an automated phone campaign.
- 4. Approval of Meeting Minutes**
 - A motion was made by Judy to accept the minutes of the July 19, 2012 meeting. The motion was seconded by Blaine. The motion was unanimously approved.
- 6. Library Director's Report (July)** **Jay**
 - Work is being done on repairing the front porch.
 - Programming functions have been well attended.
- 7. Public Education Initiative**
 - a) Brochures
 - Work has been completed. Will be sent to printer.
 - b) Library Tours
 - Tours have been poorly attended in comparison with the past month.
 - c) Neighborhood Gatherings
 - Two have been planned so far.
- 8. Confirmation of Meeting:** The next TMLBoT meeting is scheduled for Thursday, September 20, 2012 at 6:30 PM in the Community Room of the TML.

9. Adjournment: 8:39 PM.

Citizen Participation at Meetings & Workshops

TMLBoT Meetings and workshops: The purpose of the monthly meeting and the occasional workshop is primarily for the Board of Trustees to conduct the business of the Board in accordance with its Charter and by-laws. Prior to Board discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Board of Trustees begins its discussions.

DRAFT